

## **Hendricks County Solid Waste Management District**

January 17, 2006

The Hendricks County Solid Waste Management District met at 4:00 p.m. on January 17, 2006, at the Danville Town Hall.

President Hursel Disney opened the meeting and led the Pledge of Allegiance. Greg Steuerwald offered a prayer. Roll call was taken and it was determined that a quorum was present. Members in attendance were:

Hursel Disney  
Myron Anderson  
Paul Hardin

Bob Waggoner  
Ed Schrier

DavidWhicker  
Eva Yackey

Members not present were:

Dan Fivecoat

Phyllis Palmer

Others in attendance were:

Lenn Detwiler  
Debbie Haines  
Doug Morris

Shirley Duncan  
Gary Eakin  
Brad Hartz

AmySieferman  
Greg Steuerwald

### **Approval of Agenda**

Eva Yackey moved to approve the agenda as presented. Paul Hardin seconded the motion and the motion was unanimously approved 7-0-0.

### **Approval of Minutes**

Eva Yackey moved to approve the minutes of December 27, 2005 as presented. Paul Hardin seconded the motion and the motion was unanimously approved 7-0-0.

### **Doug Morris, IT Report**

Mr. Morris reported that the website is essentially constructed and that Lenn, Amy and Shirley will be maintaining the site from the District office. He mentioned that there had been a few glitches in the email at the office but that they had been worked out and there seemed to be no problems at the present time.

### **Educator's Report**

Mrs. Sieferman distributed brochures that she sends to the different grades in the schools to the Board Members. The brochures outline the programs she makes available to teachers.

Amy also mentioned that she has been working with Christine Curtis from the Hendricks County Clean Water Department to put together some material that would educate students about both clean water and solid waste issues. They are also working on coordinating a storm drain marking program for this spring and summer and perhaps as well as a cooperative effort regarding stream bank clean-up activities.

Ms. Sieferman reported that much progress has been made regarding the compilation of the recycle guide. Nearly all of the necessary information has been collected. The next step will involve formatting all of the information. Distribution is planned for this spring.

## **Director's Report**

### **Personnel Policies**

Mr. Detwiler began by reporting that he had been working on putting together personnel policies for the District. He mentioned that the majority of the information he has included in the District manual is taken directly from the personnel manual used by Hendricks County. He provided the members with a handout comparing the current time off policy used by the County and a proposed Paid Time Off (PTO) policy.

Mr. Disney then asked if the board members could take some time to study the handout Mr. Detwiler provided them and that the board would reconsider the issue at the next meeting.

Mr. Schrier asked Lenn if there was a way to electronically track the amount of time an employee takes off. Mr. Detwiler explained that the accounting program Debbie Haines uses to process the payroll does, in fact, have just such a feature.

### **Sharps Disposal Program**

Mr. Detwiler started by mentioning that the EPA recently changed its guidelines regarding the disposal of sharps. These changes have the largest impact on those diabetic individuals who are required to inject insulin and must dispose of their syringes after use.

He explained that there is currently no county-wide system in place to help these individuals with the disposal of their syringes. Residents are able to enroll

themselves in a program whereby they mail their sharps to a medical waste disposal company at their own expense.

In the past syringe users were allowed to place their used sharps in a non-permeable container with the lid on it and mark it "do not recycle, sharps enclosed." Such containers could then be placed in the regular trash. However, more and more of these containers were breaking open in garbage trucks equipped with compactors.

Mr. Detwiler then explained the program that Boone County currently has in place. The Boone County SWD provides a grant to the Boone County Health Department. The Health Department uses the grant money to purchase sharps containers and provide for disposal of the sharps they collect. Boone County residents can then contact the Health Department to get a container. Once they have filled a container residents are able to take it back to the Health Department for disposal and to acquire another empty container.

Lenn mentioned that he has been in contact with Cathy Grindstaff and Kandi Jamison of the Hendricks County Health Department regarding the sharps issue. He explained the Boone County program to them, but they expressed that there would not be the space necessary to house the containers to run the program through the Hendricks County Health Department.

Lenn went on to explain that he did speak with Jim Parker of NuGenesis who handles the District's Tox Away Days. Mr. Parker said that NuGenesis would accept sharps at the Tox Away Days. Therefore, an outlet is provided for those residents that need it.

Mr. Whicker asked Mr. Detwiler if he had spoken with anyone at Hendricks Regional Health to see if they have a program in place. Lenn said he had not directly, but that Kandi Jamison of the Health Department told him that the hospital accepts the sharps that the Health Department uses but that she did not believe a program was available for public use. Mr. Whicker mentioned that he thought it would be worth at least a conversation with them to see perhaps what could be worked out. Mr. Waggoner mentioned too that Lenn might check with Wishard Hospital and see how they dispose of the sharps they produce.

### 2005 Recap

Lenn began by reporting that the Yard Waste Recycling Centers collected approximately 439 tons of yard waste in 2005. In addition, the District's Recycling Drop-off Centers collected 334 tons of material. The two Tox Away Days sponsored by the District collected 102 tons of material, 30 tons of which was Household Hazardous Waste. The remaining 72 tons consisted of problem wastes such as tires, appliances, and electronics.

Lenn then reported that Amy had presented her educational programs to 2,027 students from August to the end of December.

A \$10,500 grant had been applied for and approved by IDEM. Mr. Detwiler added that the first grant payment had been received from IDEM on January 11<sup>th</sup>.

Mr. Detwiler also mentioned that the District currently employs 3 full-time staff members and 5 part-time Yard Waste Recycling Center attendants.

He added that the Comprehensive Solid Waste Management Plan for the District was adopted at the December 27, 2005, board meeting and had been delivered to IDEM for approval.

### Misc.

Mr. Detwiler asked that members fill out an information sheet listing the information they wanted published on the District's website.

Eva Yackey asked Mr. Detwiler if he had talked to Ray's Trash about getting a drop-off site in Avon. He explained that since Ray's offers curbside recycling in Avon and other towns, the District must do further research to determine what steps it must take before placing such a site where curbside recycling is available. He assured Ms. Yackey that he had not forgotten her request.

Mr. Schrier asked Lenn if he knew whether the needle manufacturers have any obligation to offer a sharps recovery program or not. Lenn said he had not spoken directly to any manufacturers, but that he had spoken to several pharmacies around the county and that none of them currently offer an exchange program.

### **Controller's Report**

Ms. Haines began by mentioning that it still was a little early for her to close out the year-end financials for 2005, but that she did have some preliminary figures for the members to consider.

Debbie went on to mention that though it did not appear on Financial Facts Summary, \$70,000 from the General Fund had been invested in a 12 month CD at the First National Bank of Cloverdale.

Debbie explained her handout that compared Original 2005 Budget to the Actual Budget figures for 2005. She noted that she asked for and received approval for four budget transfers during 2005. She wanted the Board to have an accurate picture of the expenditures for 2005.

Ms. Haines then mentioned that she included a copy of the 2006 Budget for the members to refer to throughout the year.

Next she presented the pre-approved claims. Mr. Whicker moved to approve the claims paid through January 17, 2006 in the amount of \$73,544.82. Paul Hardin seconded the motion and the motion was unanimously approved 7-0-0.

Next Debbie presented the claims to be paid in the amount of \$16,559.60. David Whicker moved to approve the claims to be paid as presented. Bob Waggoner seconded the motion and the motion was unanimously approved 7-0-0.

Debbie then explained that the Special Projects Fund had an outstanding bill of \$400.00 to be paid to Advanced Recycling Co. for clean-up of a residence. The bill had been presented at that last meeting but the discussion was tabled until further research had been done to insure that payment had been approved by the County Commissioners. Since the Commissioners had approved it, Eva Yackey moved to pay the bill from the Special Projects Fund as presented. Paul Hardin seconded the motion and the motion was unanimously approved 7-0-0.

Debbie then read the resolution sent to the District by PERF requiring the board to designate an authorized agent to handle administrative issues associated with the District's participation in the fund. Mr. Whicker moved that the Board accept that resolution naming Lenn Detwiler as the District's authorized agent in dealings with PERF. Paul Hardin seconded the motion and the motion was unanimously approved 7-0-0.

Ms. Haines also mentioned that as of January 1, 2006 the IRS rate for mileage reimbursement was reduced to 44.5 cents. Debbie asked that the change be reflected in the meeting minutes.

### **CAC Report**

Brad Hartz reported that there had not been any CAC meetings and that he didn't have anything to report, but that the committee was at the Board's beckoning call.

### **New Business**

Eva Yackey brought it to the Board's attention that she realized after the December board meeting that she had a conflict with holding the Solid Waste District board meetings on the third Tuesday of every month. She asked the Board to consider changing the meeting dates to the 4<sup>th</sup> Tuesday in the month. After some discussion Bob Waggoner moved to change the meeting dates to the

4<sup>th</sup> Tuesday of each month. Eva Yackey seconded the motion and the motion was unanimously approved. Ms. Yackey thanked the board for changing the dates to accommodate her schedule.

**Old Business**

Mr. Disney mentioned that he had spoken to Representative Jeff Thompson and that he has legislation introduced that will allow the Board Members to be paid. Mr. Disney also mentioned that he would like to change the way the CAC members are paid as well. He wants them to be paid for attending District Board meetings, in addition to being paid for attending CAC meetings.

There being no further business, David Whicker moved to adjourn at 4:45 p.m. Paul Hardin seconded the motion and the motion was unanimously approved 7-0-0.

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Hursel C. Disney President

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Robert Waggoner, Vice-President

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David A. Whicker, Treasurer

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Myron C. Anderson, Secretary

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Ed Schrier

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Paul T. Hardin

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Eva Yackey

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Phyllis A. Palmer

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Daniel W. Fivecoat